

**SOCIETY OF IATA PASSENGER AGENTS LTD.**

國際航空協會審訂旅行社商會

**Membership Application Form 會員申請表格**

Please complete this form and e-mail or fax back to us.

請填妥並電郵或傳真送回表格。

Rm 1101, 11//F, Tung Wai Commercial Building, 109-111 Gloucester Road, Wan Chai, Hong Kong

Tel 電話: (852) 2869 8601

Fax 傳真: (852) 3914 7008

Email 電郵:

info@sipa.org.hk

**1. Member Information 會員資料**

Name in English	中文名稱
Registered Address 註冊地址	
Tel 電話	Fax No. 傳真
Email 電郵	IATA Code 代碼
Date of commencement of business 開業日期	Nature of Business 業務性質
Certificate of Incorporation 公司註冊證書	(Issued Date 簽發日期)
Business Registration Number 商業登記號碼	(Expiry Date 屆滿日期)

**2. Contact Person Details 聯絡人資料**

English Name (Miss/ Mr./ Mrs.)	Title 職銜
Tel No. 電話	Fax No. 傳真
E-mail 電郵	

**3. List of partners, owners or directors (Please indicate names & positions held)**

合夥人、所有人或董事名單 (請註明姓名和職位)

English Name: (Miss/ Mr./ Mrs.)	Title 職銜
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**Continue of item 3**

English Name (Miss/ Mr./ Mrs.)	Title 職銜
English Name (Miss/ Mr./ Mrs.)	Title 職銜

**4. Name of travel trade association(s) of which your agency is a member**

貴機構所持有其他旅遊行業協會／屬會的名稱

**5. Representative (who will attend all meetings of SIPA on behalf of the applicant)**

代表人（將代表申請人出席 SIPA 的所有會議）

English name of Representative (Miss/ Mr./ Mrs.)	Title 職銜
Tel No. 電話	Mobile no. 手提電話號碼 (Text message will be sent by instant messaging tools for urgent message or message that need members rapid response 如需發送緊急通訊或需要會員積極回應的資訊，本會將會使用便捷的即時通訊應用程式聯絡會員)

E-mail (Email sending is the main communication tool to member by SIPA for notice and invitation, etc. 本會主要以電郵與會員聯繫或發送通告)

**Please give a brief details of experience in travel business regarding the Representative**

請簡要介紹代表人在旅遊業務方面的經驗

**6. Declaration 聲明**

If our application for membership is accepted, we shall appoint the person mentioned on the above item (5) as our representative to attend all meetings of the Society. 若吾等之入會申請被接納，吾等將任命上述第（5）項中所指人士作為吾等代表，出席協會所有會議。

**Entrance Fee 入會費 : HK\$500.00 (WAIVED for brand new applicant only 只限全新會員免繳)****Annual Subscription 年費\* : HK\$ 1,500.00**

\*New Membership year starts in every July where full annual subscription applies joining in July. Pro-rata Annual Subscription also applies to new application based on the joining month. For details, please contact SIPA's Secretariat.

新的會員年度從每年的 7 月開始，7 月加入時需繳付全額年費。按比例的年費適用於不同月份加入的新申請。詳情請與 SIPA 秘書處聯絡。

I/We, on behalf of the applicant, confirm that the applicant is an IATA accredited Agent and hereby apply for membership of the Society of IATA Passenger Agents Ltd. On acceptance as a Member, the applicant agrees to abide by such rules and amendments as may be made from time to time.

本人/吾等，代表申請人確認，申請人為 IATA 認可的代理人，並特此申請成為「國際航空協會審訂旅行社商會」的會員。一旦申請被接納，即表示申請人同意遵守貴會不時修改之規則。

We have enclosed the following documents for the application (please tick to indicate):

吾等附奉申請文件如下（請剔出附奉文件）：

- A completed and signed Application Form 已完成並簽署之申請表
- A copy of Certificate of Incorporation 公司註冊證書副本
- A copy of Business Registration Certificate 商業登記證副本
- A copy of a valid IATA accredited Certificate 國際航空協會審訂旅行社證書副本; and 及
- A copy of Travel Agents Registry from TIA 旅監局發出之旅行社牌照副本

Signature and chop 簽署及公司蓋章

Name & Title 簽署人及職銜

Date 日期

(Appl. Form updated on Jan 2023)

**END**